



Acceptable Use Policy

To E-Plan Account Requestor:

This Acceptable Use Policy defines the guidelines and specifies the actions that are prohibited by E-Plan regarding the use of the E-Plan Emergency Response Information System (E-Plan System). E-Plan reserves the right to modify the Acceptable Use Policy at any time and without notice. You must read, understand, initial, and abide by the Terms and Conditions as set forth below. By checking the boxes below, you agree to the Acceptable Use Policy.

Illegal Action

The E-Plan System may only be used for lawful purposes. Transmission, distribution, or storage of any material in violation of any applicable law or regulation is prohibited. This includes, without limitation, material protected by copyright, trademark, trade secret, or other intellectual property right used without proper authorization, and material that constitutes an illegal threat or violates export control laws.

System and Network Security

Violations of system or network security are prohibited and may result in criminal and civil liability. E-Plan will investigate incidents involving such violations. If criminal activity is suspected, E-Plan may involve and will cooperate with law enforcement, as necessary. Examples of system or network security violations include, but are not limited to, the following:

- Unauthorized access to or use of data, systems or networks, including any attempt to probe, to scan, or to test the vulnerability of a system or network, or to breach security or authentication measures without express authorization or invitation of E-Plan.
- Unauthorized monitoring of data or traffic on any network or system without the express authorization of E-Plan.
- Interference with service to any user, host, or network, including, without limitation, mail bombing, flooding, deliberate attempts to overload a system, and broadcast attacks.
- Forging of any TCP-IP packet header or any part of the header information in an electronic mail (email) or traditional mail package.
- Sharing of User Names and Passwords is strictly prohibited.

- Email**
Sending unsolicited mail messages, including, without limitation, commercial advertising and informational announcements, is explicitly prohibited. The email accounts for the E-Plan System are intended solely for system business; therefore, correspondence that does not concern E-Plan issues is prohibited.

- Sensitive Material**
The E-Plan System is a secure, non-public information source on the web. The data may include sensitive and proprietary information. As such, only individuals issued accounts by E-Plan will have access to the system. Therefore, any unauthorized use or distribution of either E-Plan accounts or E-Plan material(s) may result in criminal or civil liability.

- Reporting Violations**
E-Plan requires that anyone who believes that, 1) there has been a violation of this Acceptable Use Policy, or 2) unauthorized personnel have used, are using, or plan to use the E-Plan System, please contact the E-Plan Administrator by calling telephone number (972) 883-2870 or sending an email to eplan@utdallas.edu.

If available, please provide the following information:

- The identity of the person or persons responsible for committing the alleged violation
- The date and time of the alleged violation
- Evidence of the alleged violation

E-Plan may take any one or more of the following actions in response to complaints:

- Issue warnings: written or oral
- Suspend the User's account
- Terminate the User's account
- Bring legal action to enjoin violations and/or to collect damages, if any, caused by violation.

Please enter your full name and date below to indicate that you have read, understand, and agree to abide by the Terms and Conditions outlined above in the Acceptable Use Policy.

E-Plan Account Requestor

Full Name: _____ Date: _____ (mm/dd/yyyy)