

**DEPARTMENT OF PUBLIC SAFETY
NEW MEXICO STATE POLICE**

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BGen Annette L. Sobel
Deputy Secretary—Emergency Service

Roxanna M. Knight
Deputy Secretary—Administration

November 5, 2004

University of Texas at Dallas
James C. Staves, II
P.O. Box 830688, EC 32
Richardson, TX 75083-0688

Dear Sirs:

Thank you for taking the time to meet with me on October 19, 2004 to discuss E-Plan. After careful review, I believe E-Plan will be of great value to First Responders in New Mexico. It is my understanding that E-Plan is supported by EPA, and is therefore available to New Mexico at no cost. I understand that access to our data will only be provided to emergency response personnel with a "need to know", or others, at our discretion, and that the University of Texas at Dallas will forward any request for access to our data to us for concurrence. In New Mexico, we utilize the EPA Tier II submit software, and require electronic reporting by our regulated facilities. I propose that the most convenient method for providing that data to you would be on compact disk, in CAMEO / Tier II Submit format, on an annual basis. In the future, we may wish to explore options for utilizing E-Plan's on-line Tier II submit filing functions to facilitate Tier II form submission to our agency and Local Emergency Planning Committees (LEPCs), which could eliminate the need for providing data CDs.

I will serve as your principal point of contact for matters pertaining to data exchange and to training of system user's, I will also provide you with lists of personnel that should be provided user IDs and passwords for system access.

Having been a first responder for many years, I appreciate the value of the information being offered through this system. I look forward to working with you to bring this powerful tool to our first responders.

Sincerely,

Don Shainin
Hazardous Materials Coordinator

Cc: Timothy Manning, Director
Office of Emergency Management

DS/ec

Office of the Secretary 827-3370	Office of the Chief New Mexico State Police 827-9002	Office of Emergency Management 476-9600	Technical and Emergency Support 827-9133
Special Investigations 841-8053	Training and Recruiting 827-9251	Information Technology 827-9115	Motor Transportation 827-0321

Support Services
827-9016

P. O. Box 1628 • Santa Fe, New Mexico 87504-1628